WORLE COMMUNITY SCHOOL POLICY:

ADMISSIONS POLICY 2017-18

1.	The following information should be read in conjunction with the 2017-18 Coordinated Admission Scheme published by the Local Council in which area the child subject to the application lives (the home Council). For those living within North Somerset, the school's admission arrangements are in conjunction with the North Somerset Co-ordinated Admission Scheme for new intake secondary admissions for 2017-18. To see a copy of the Scheme contact the North Somerset Council (see No.9 below for contact details)
2.	Worle Community School's governing body, in accordance with the School's Foundation Trust status, is responsible for admissions to the School.
Admission Number	
3.	The Admission Number for Year 7 is 300. It is also the number of places available in Years 8-11.
Over-subscription criteria	
4.	If the school is **not** over-subscribed for Year 7 intake all new intake applicants will be offered a place. If the school receives more Year 7 intake applications than the Admission Number the following criteria will be used to determine who will be allocated the places. All applications will be ranked in accordance with the criteria given below in order of priority. i Children in Care at the time of application and children who were previously in Care but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order) immediately following having been in Care. 'Children in Care' are children who are looked after by a Council in accordance with Section 22 of the Children Act 1989(b). ii Children living in Worle Community School's First Geographical Area iii Children living outside Worle Community School's First Geographical Area.

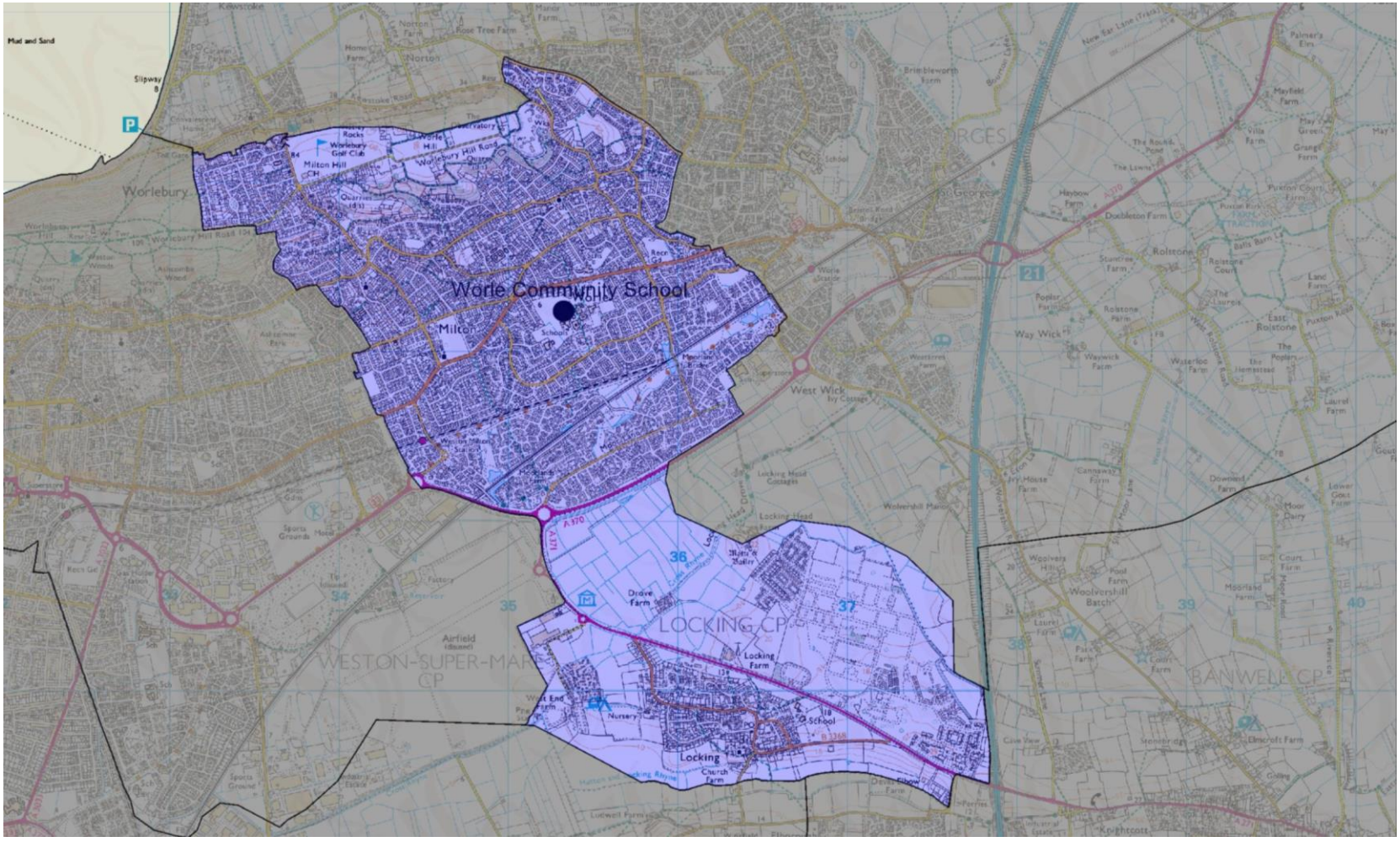
In Applying these Criteria	
5.	When applying the criteria in priority order, priority within each criterion will be given, in order, to: a) children with a brother or sister who will be attending the school. b) for children living within Worle Community School's First Geographical Area only: children with a brother or sister within the same year group (for example twins or triplets) c) children living closest to the school. The distances will be measured in a direct line between the address point of the child's home and the main entrance marker for the school, indicated on North Somerset Council's computerised system(s). Where the school is named in a child's Statement of Special Educational Needs or Education, Health and Care Plan, the Admission Authority, is legally required to admit the child to the school. Where Worle School is named in the Statement or Plan, such children will therefore be allocated places before the above criteria are applied. Applications of this type will take priority over all other requests for places.
6.	Where the direct line distances are equal the ranking of applications will be made by drawing lots.
7.	Worle Community School's First Geographical Area is shown in the map below. North Somerset residents who are in any doubt about which school serves an address should contact the School Admissions and Transport Team of North Somerset Council. Contact details are given in no.9 below.
8.	The school will hold a list of those Year 7 applicants still seeking a place at the school, until 31 December 2017. All applications will be ranked in line with the school's over-subscription criteria and allocations will be made in accordance with it. Each added child to the list will require the list to be ranked again in line with the above published oversubscription criteria. Priority will not be given on the basis simply of the date an application was added to the list. Children who are the subject of a direction by a Council to admit, Children in Care, Children previously in Care or those who are allocated a school in accordance with a Fair Access Protocol for school places, will take precedence over those on the waiting list.

9.	Applications can be made online or on paper and should be submitted to your home council. If you live in North Somerset you should apply to: Email: admissions@n-somerset.gov.uk Website: www.n-somerset.gov.uk/admissions Tel No: 01275 884078 Fax No: 01275 884753 North Somerset Council, People and Communities School Admissions and Transport Team, Town Hall Walliscote Grove Road, Weston super Mare, BS23 1UJ Applications must be submitted by the closing time and date of 23:59 hours on 31 October 2016 in order to be considered in the first round of school place allocations.

10.	Applications submitted after the closing time and date will be treated as a late application and so will not be considered in the first round of allocations except where both of the following are the case: • Such late applications are received before North Somerset Council has sent details of applications to other councils. • The applicant's home council has accepted them as if they had been submitted by the closing time and date. All other late applications will not be considered until after the first round of allocations; this may mean that all of the places have been allocated. All applications will be considered equally regardless of the ranking of a parent's preference for the school. On-time applicants will be informed of the outcome of their application on 1 March 2017 by their home Council.
In-Year Applications	
11.	If there are more applicants than vacancies for any year group, In-Year applications will be considered in accordance with the above over subscription criteria. An In-Year application form is available upon request from the school and/or North Somerset Council.
12.	The school will, where appropriate, consider allocations for children identified as being from vulnerable groups in accordance with the Council's Fair Access Protocol (full details available from North Somerset Council).

	ADDITIONAL INFORMATION
13.	Children in Care 'Children in Care' are children who are (a) in the care of a local council or (b) being provided with accommodation by a local council in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989). For Children previously in Care: - this includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders) - child arrangements orders are defined in s.8 if the Children Act 1989, as amended by s.12 of the Children and Families Act 2014. Child arrangements orders replaced residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order - in accordance with Section 14A of the Children Act 1989, a Special Guardianship Order is defined as an order appointing one or more individuals to be a child's special guardian (or special guardians).
14.	Brothers and sisters. To be considered as a brother or sister a child must be living at the same address for the majority of the time* as a full, half, step or adoptive brother or sister. Full and adoptive brothers/sisters are defined as children who have the same either biological or adoptive parents. Half brothers/sisters are defined as children who share only one either biological or adoptive parent. Step brothers/sisters are defined as children who are not necessarily related biologically (including Foster children) but are living in the same household for the majority of the time* at the address considered to be the address of the child for whom the application is made. * A child must be living at an address for at least 50% of the time to be considered as living there for the majority of the time. Except for a brother or sister within the same year group, a brother or sister must be attending (or is expected by the School and/or North Somerset Council to be attending) the school at the time of admission.

15.	Home address. A child's home address is considered to be the place where the child permanently and ordinarily resides for the majority of the time. This would normally be the same address as the person who has parental responsibility for the child as their main carer. Those moving should normally provide independent confirmation of the new address.
16.	Parent: This includes all of those people, including carers, who have parental responsibility for a child as set out in the Children Act 1989.

17.	Children with a Statement of Special Educational Needs or Education, Health and Care Plan. There is a different procedure for Children with a Statement of Special Educational Needs or Education, Health and Care Plan. Their parents should apply for a place via the service dealing with Special Education Needs in their home council.
18.	Right of Appeal Parents whose school place application is refused have the legal right to appeal against this decision. Details concerning how to appeal will be explained in the decision letter.
19.	Admissions of children outside their normal age group Applications for delayed or accelerated entry in cases where parents would like their child to be admitted to a year group that is not the chronological age year group, will be considered. The reasons for the request must be fully explained in writing and included with the school place application form (or submitted separately where applying via an on-line service). Decisions will be made on the basis of the circumstances of each case and in the best interests of the child, taking into account, as appropriate, the following: the views of the parent, information about the social, emotional and academic development of the child as often supported by education and other professionals, the views of the Head Teacher, where relevant the child's medical history and the views of a medical professional, whether they have previously been educated out of their normal age group and whether they may naturally have fallen into a lower age group if they were not born prematurely. Where a request for a child to be admitted outside their normal age group is agreed, that enables a child to be included as part of the Year 7 allocations, the application will then be processed in accordance with these arrangements and over-subscription criteria where applicable.
20.	Contact details: Worle Community School Redwing Drive, Worle Weston-super-Mare BS22 8XX Tel: 01934 510777 Fax: 01934 520941 e-mail: admin@worle.n-somerset.org.uk

WORLE COMMUNITY SCHOOL – First Geographical Area